United Nations ST/IC/2014/7

Secretariat

28 January 2014

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Designation of duty stations for purposes of rest and recuperation**

1. In accordance with administrative instruction ST/AI/2011/7 and Amend.1 and 2, on rest and recuperation, and following inter-agency consultations, the Office of Human Resources Management approves the Secretariat duty stations that qualify for rest and recuperation, the frequencies thereof and the designation of rest and recuperation destinations. The annex to the present circular contains the list of duty stations approved for rest and recuperation purposes effective as from 1 January 2014.

2. In duty stations where the rest and recuperation frequency has been reduced, the new cycle takes effect immediately. In duty stations where the frequency of rest and recuperation has been prolonged (from 4 to 6 weeks, from 6 to 8 weeks or from 8 to 12 weeks) or where it has been discontinued, staff members or eligible individuals who have already started accruing qualifying service prior to 1 January 2014 may avail themselves of rest and recuperation after completing the period of qualifying service previously in effect. Upon the return of the staff member or other eligible individual to the duty station, the new frequency shall apply.

3. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the duration of the period of qualifying service (frequency) may be adjusted by the Office of Human Resources Management following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

* Expiration date of the present information circular: 30 June 2014.

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Annex

Consolidated list of duty stations[a] approved by the Office of Human Resources Management for rest and recuperation purposes (effective as from 1 January 2014)

Duty station	*Frequency*	*Rest and recuperation destination*
Afghanistan		
Entire country	6 weeks	Dubai
Algeria		
Tindouf	8 weeks	Las Palmas
Burkina Faso		
Dori	12 weeks	Ouagadougou
Burundi		
Ngozi	12 weeks	Nairobi
Central African Republic		
Entire country	6 weeks	Yaoundé
Chad		
Abeche, Farchana, Goz Beida, Koukou, Mao, N'Djamena	8 weeks	Addis Ababa
Colombia		
Quibdo	12 weeks	Bogota
Côte d'Ivoire		
Entire country except Abidjan and Yamoussoukro	8 weeks	Accra
Democratic Republic of the Congo		
Aru, Beni, Bukavu, Bunia, Butembo, Dungu, Goma, Kalemie, Mahagi, Uvira	6 weeks	Entebbe
Bandundu, Gemena, Kamina, Kananga, Kindu, Kinshasa, Kisangani, Matadi, Mbandaka, Mbuji-Mayi	8 weeks	Entebbe
Lubumbashi	12 weeks	Entebbe

[a] Reflects duty stations with a presence of Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.

Duty station	*Frequency*	*Rest and recuperation destination*
Democratic People's Republic of Korea		
Pyongyang	8 weeks	Beijing
Ethiopia		
Gode	6 weeks	Addis Ababa
Jijiga	8 weeks	Addis Ababa
Gaza		
Gaza (entire)	8 weeks	Amman
Guinea-Bissau		
Bafata, Bissau, Buba	12 weeks	Dakar
Haiti		
Entire country	8 weeks	Santo Domingo
Iraq		
Baghdad, Basra, Kirkuk	4 weeks	Amman
Erbil	8 weeks	Amman
Kenya		
Dadaab	6 weeks	Nairobi
Kyrgyzstan		
Osh	8 weeks	Istanbul
Liberia		
Entire country	8 weeks	Accra
Libya		
Benghazi, Sabha, Tripoli	6 weeks	Malta
Mali		
Gao, Kidal, Tessalit	4 weeks	Dakar
Tombouctou	6 weeks	Dakar
Bamako, Kayes, Mopti	8 weeks	Dakar
Mauritania		
Nema	8 weeks	Nouakchott

Duty station	*Frequency*	*Rest and recuperation destination*
Myanmar		
Myitkyina (Kachin State), Sittwe	12 weeks	Yangon
Niger		
Maradi, Tahoua, Zinder	12 weeks	Niamey
Pakistan		
Peshawar	6 weeks	Dubai
Islamabad	8 weeks	Dubai
Papua New Guinea		
Port Moresby	12 weeks	Brisbane
Philippines		
Guian, Ormoc, Roxas, Tacloban, Tagbilaran City	4 weeks	Manila
Cebu, Cotabato City, Iligan City, Zamboanga City	8 weeks	Manila
Cateel, Puerto Princesa City	12 weeks	Manila
Serbia		
Kosovska Mitrovica	8 weeks	Ljubljana
Sierra Leone		
Bo, Kenema	12 weeks	Accra
Somalia		
Baidoa, Boosaaso, Garoowe, Kismaayo, Mogadishu	4 weeks	Nairobi
Hargeysa	6 weeks	Nairobi
South Sudan		
Akobo, Akon, Aweil, Bentiu, Bor, Boro Medina, Bunj, Gendrassa, Gok Machar, Jam Jang, Jamam, Juba, Kwacjok, Maban, Malakal, Melut, Paryang, Pibor, Pulmok, Rumbek, Tambura, Wunrok, Yei, Yida, Yirol, Yuai	6 weeks	Entebbe
Rest of the country	8 weeks	Entebbe
Sri Lanka		
Kilinochchi	8 weeks	Colombo

Duty station	*Frequency*	*Rest and recuperation destination*
Sudan		
Abyei, Buram (S. Darfur), Ed Al Fursan (S. Darfur), El Da'ein (Darfur), El Fasher (Darfur), El Geneina (Darfur), Foro Baranga (W. Darfur), Gereida (S. Darfur), Habila, Kabkabiya (Darfur), Kadugli, Khor Abeche (S. Darfur), Khor Omer, Kulbus (Darfur), Kutum (Darfur), Labado (S. Darfur), Mallit (N. Darfur), Manawashi, Marla (S. Darfur), Masteri (W. Darfur), Mornei (W. Darfur), Muhajiriya, Muglad (Southern Kordofan), Mukjar (Darfur), Nertiti (W. Darfur), Nyala (Darfur), Saraf Omra/Umra (N. Darfur), Shangil Tobay (N. Darfur), Sheiria (S. Darfur), Tawila, Um Baru (W. Darfur), Um Kadada (N. Darfur), Zalingei (Darfur), Zam Zam (N. Darfur)	6 weeks	Entebbe
Ed Damazin	8 weeks	Entebbe
Port Sudan	12 weeks	Entebbe
Syrian Arab Republic		
Entire country	4 weeks	Amman
Uganda		
Moroto	8 weeks	Kampala
Kitgum	12 weeks	Kampala
West Bank		
Ramallah	8 weeks	Amman
Yemen		
Harad, Sana'a	6 weeks	Larnaca

United Nations ST/IC/2014/8

Secretariat

7 February 2014

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Revised base salary scales for staff in the Professional and higher categories and staff in the Field Service category**

1. The General Assembly, in its resolution 68/253, approved a revised base salary scale for staff in the Professional and higher categories, effective 1 January 2014. The scale reflects the consolidation, on a no-loss/no-gain basis, of 0.19 multiplier points into the net base salaries in effect under the salary scale of 1 January 2012.

2. In accordance with the practice followed on the occasion of previous consolidations of multiplier points into net base salaries, upon implementation of the revised base salary scale, revised post adjustment indices and multipliers will be established by the International Civil Service Commission (ICSC) for all duty stations. Changes in post adjustment multipliers due after 1 January 2014 will be effected on the basis of the movement of the newly consolidated post adjustment indices.

3. In its sixteenth annual report to the General Assembly, for 1990, ICSC recommended, and the Secretary-General subsequently approved, that future adjustments of the base salary scale applicable to staff in the Field Service category should be made by reference to adjustments to the salary scale for staff in the Professional and higher categories (A/45/30, para. 270 (e)). Accordingly, the net base salary scale for staff in the Field Service category has also been revised, effective 1 January 2014, to reflect the consolidation of 0.19 multiplier points into net base salaries, as indicated in paragraph 1 above.

4. The revised base salary scales for staff in the Professional and higher categories and staff in the Field Service category, effective 1 January 2014, showing gross salaries and their net equivalents after application of staff assessment, are reproduced in annexes I and II to the present circular. The implementation of these scales will be reflected in the end-of-January 2014 payroll.

* The present circular, which cancels and supersedes ST/IC/2012/8, of 28 February 2012, will be in effect until further notice.

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Annex I

Salary scale for the Professional and higher categories showing annual gross salaries and net equivalents after application of staff assessment

(United States dollars)

Effective 1 January 2014

Level		*Steps*														
		I	*II*	*III*	*IV*	*V*	*VI*	*VII*	*VIII*	*IX*	*X*	*XI*	*XII*	*XIII*	*XIV*	*XV*
USG	Gross	189 744														
	Net D	146 321														
	Net S	131 682														
ASG	Gross	172 436														
	Net D	134 205														
	Net S	121 527														
			•	•	•	•	•									
D-2	Gross	141 519	144 521	147 523	150 549	153 680	156 810									
	Net D	112 309	114 500	116 692	118 884	121 076	123 267									
	Net S	103 177	105 026	106 869	108 706	110 539	112 360									
						•	•	•	•	•						
D-1	Gross	129 315	131 952	134 582	137 219	139 858	142 490	145 129	147 763	150 414						
	Net D	103 400	105 325	107 245	109 170	111 096	113 018	114 944	116 867	118 790						
	Net S	95 575	97 246	98 916	100 579	102 241	103 899	105 549	107 199	108 844						
												•	•	•		
P-5	Gross	106 944	109 185	111 429	113 668	115 914	118 153	120 399	122 640	124 882	127 125	129 367	131 608	133 852		
	Net D	87 069	88 705	90 343	91 978	93 617	95 252	96 891	98 527	100 164	101 801	103 438	105 074	106 712		
	Net S	80 887	82 342	83 792	85 241	86 688	88 130	89 572	91 011	92 447	93 881	95 313	96 739	98 167		
														•	•	•
P-4	Gross	88 108	90 108	92 106	94 105	96 106	98 104	100 114	102 277	104 441	106 603	108 770	110 930	113 095	115 260	117 425
	Net D	72 605	74 185	75 764	77 343	78 924	80 502	82 083	83 662	85 242	86 820	88 402	89 979	91 559	93 140	94 720
	Net S	67 611	69 049	70 488	71 920	73 354	74 787	76 219	77 647	79 074	80 502	81 925	83 349	84 773	86 193	87 613
															•	•
P-3	Gross	72 411	74 262	76 114	77 962	79 815	81 665	83 514	85 368	87 218	89 068	90 922	92 770	94 623	96 472	98 322
	Net D	60 205	61 667	63 130	64 590	66 054	67 515	68 976	70 441	71 902	73 364	74 828	76 288	77 752	79 213	80 674
	Net S	56 198	57 542	58 889	60 232	61 579	62 922	64 265	65 612	66 955	68 300	69 640	70 982	72 319	73 661	75 001
													•			
P-2	Gross	59 387	61 043	62 697	64 354	66 010	67 663	69 322	70 973	72 629	74 287	75 941	77 597			
	Net D	49 916	51 224	52 531	53 840	55 148	56 454	57 764	59 069	60 377	61 687	62 993	64 302			
	Net S	46 819	48 006	49 189	50 375	51 559	52 745	53 949	55 151	56 358	57 561	58 761	59 968			
P-1	Gross	46 487	47 968	49 442	50 995	52 582	54 173	55 766	57 359	58 946	60 537					
	Net D	39 514	40 773	42 026	43 286	44 540	45 797	47 055	48 314	49 567	50 824					
	Net S	37 273	38 432	39 591	40 748	41 906	43 064	44 222	45 366	46 504	47 643					

D = Rate applicable to staff members with a dependent spouse or child.

S = Rate applicable to staff members with no dependent spouse or child.

• = The normal qualifying period for in-grade movement between consecutive steps is one year, except at those steps marked with an asterisk, for which a two-year period at the preceding step is required.

Annex II

Salary scale for the Field Service category showing annual gross salaries and net equivalents after application of staff assessment

(United States dollars)

Effective 1 January 2014

		Steps														
Level		*I*	*II*	*III*	*IV*	*V*	*VI*	*VII*	*VIII*	*IX*	*X*	*XI*	*XII*	*XIII*	*XIV*	*XV*
												•	•			
FS-7	Gross	87 573	89 682	91 791	93 892	95 997	98 104	100 230	102 504	104 786	107 064	109 344	111 627			
	Net D	72 183	73 849	75 515	77 175	78 838	80 502	82 168	83 828	85 494	87 157	88 821	90 488			
	Net S	67 225	68 756	70 280	71 807	73 328	74 787	76 382	77 905	79 431	80 955	82 433	83 898			
												•	•			
FS-6	Gross	72 890	74 825	76 766	78 699	80 632	82 568	84 508	86 451	88 384	90 319	92 257	94 192			
	Net D	60 583	62 112	63 645	65 172	66 699	68 229	69 761	71 296	72 823	74 352	75 883	77 412			
	Net S	56 546	57 952	59 365	60 769	62 174	63 582	64 987	66 399	67 802	69 206	70 608	72 008			
FS-5	Gross	62 732	64 381	66 033	67 684	69 338	70 991	72 646	74 296	75 953	77 604	79 256	80 910	82 559		
	Net D	52 558	53 861	55 166	56 470	57 777	59 083	60 390	61 694	63 003	64 307	65 612	66 919	68 222		
	Net S	49 213	50 394	51 577	52 763	53 964	55 165	56 368	57 567	58 771	59 974	61 174	62 372	63 573		
															•	•
FS-4	Gross	55 010	56 387	57 758	59 128	60 501	61 868	63 239	64 614	65 985	67 358	68 729	70 058	71 473	72 843	74 215
	Net D	46 458	47 546	48 629	49 711	50 796	51 876	52 959	54 045	55 128	56 213	57 296	58 346	59 464	60 546	61 630
	Net S	43 674	44 673	45 654	46 634	47 616	48 597	49 574	50 564	51 543	52 524	53 519	54 487	55 515	56 511	57 506
															•	•
FS-3	Gross	48 387	49 476	50 599	51 765	52 928	54 099	55 265	56 430	57 599	58 758	59 925	61 094	62 263	63 429	64 592
	Net D	41 129	42 055	42 973	43 894	44 813	45 738	46 659	47 580	48 503	49 419	50 341	51 264	52 188	53 109	54 028
	Net S	38 763	39 613	40 461	41 311	42 158	43 009	43 857	44 702	45 536	46 367	47 209	48 042	48 879	49 711	50 547
												•	•			
FS-2	Gross	42 989	43 947	44 908	45 864	46 822	47 779	48 694	49 694	50 704	51 733	52 763	53 791			
	Net D	36 541	37 355	38 172	38 984	39 799	40 612	41 390	42 240	43 056	43 869	44 683	45 495			
	Net S	34 540	35 290	36 037	36 787	37 535	38 288	39 002	39 787	40 537	41 289	42 036	42 786			
FS-1	Gross	38 269	39 112	39 953	40 795	41 635	42 482	43 324	44 164	45 008	45 847					
	Net D	32 529	33 245	33 960	34 676	35 390	36 110	36 825	37 539	38 257	38 970					
	Net S	30 858	31 515	32 170	32 825	33 480	34 142	34 802	35 456	36 115	36 774					

D = Rate applicable to staff members with a dependent spouse or child.
S = Rate applicable to staff members with no dependent spouse or child.
• = The normal qualifying period for in-grade movement between consecutive steps is one year, except at those steps marked with an asterisk, for which a two-year period at the preceding step is required.